**Minutes for the Meeting of Master in Finance Academic Council**

**HSE St.Petersburg School of Economics and Management**

**St. Petersburg, 18th September, 2017**

**Present:** Prof. Alexander Muravyev, Prof. Elena Rogova, Prof. Elena Tkachenko, Prof. Sergei Schvets, Ass Prof. Varvara Nazarova, Mr Maxim Yurchenko

**Apologies for Absence:** Prof. Christopher Gerry

**Main topics of discussion:**

1. Admission requirements to the cohort 2018/2019
2. Guidelines for preparation, defense and processing of master dissertation

**Discussion points**

*Regarding the admission requirements to the cohort 2018\2019, Academic Council agreed:*

1. to keep exams in Economics/Mathematics alongside with the GMAT/GRE certificate as the requirement for admission for Russian citizens (so, there will be two types of admission tests: English proficiency/IELTS, TOEFL, BEC certificate, and results of exam in Economics or Mathematics / GMAT, GRE certificate);
2. to include GMAT/GRE certificate as an obligatory component in the portfolio for foreign applicants pretending to the full scholarship from the government;
3. to establish the scale of GMAT/GRE tests according to Appendix A.

*Regarding guidelines for preparation, defense and processing of master dissertation:*

1. To accept the guidelines for preparation, defense and processing of master dissertation proposed by Prof. Elena Rogova.

**Chair** Prof Elena Rogova

Appendix A. GMAT and GRE scales

GMAT (Graduate Management Admission Test)

|  |  |
| --- | --- |
| HSE St. Petersburg grade | GMAT result |
| 20 and below | Below 500 |
| 21 | 500-501 |
| 22 | 502-503 |
| 23 | 504-505 |
| 24 | 506-507 |
| 25 | 508-509 |
| 26 | 510-511 |
| 27 | 512-513 |
| 28 | 514-515 |
| 29 | 516-517 |
| 30 | 518-520 |
| 31 | 521-522 |
| 32 | 523-524 |
| 33 | 525-526 |
| 34 | 527-528 |
| 35 | 529-530 |
| 36 | 531-532 |
| 37 | 533-534 |
| 38 | 535-536 |
| 39 | 539-540 |
| 40 | 541-542 |
| 41 | 543-544 |
| 42 | 545-546 |
| 43 | 547-548 |
| 44 | 549-550 |
| 45 | 551-552 |
| 46 | 553-554 |
| 47 | 555-556 |
| 48 | 557-558 |
| 49 | 559-560 |
| 50 | 561 - 563 |
| 51 | 564 - 567 |
| 52 | 568 - 571 |
| 53 | 572 - 575 |
| 54 | 576 - 579 |
| 55 | 580 - 583 |
| 56 | 584 - 587 |
| 57 | 588 - 591 |
| 58 | 592 - 595 |
| 59 | 596 - 599 |
| 60 | 600 - 603 |
| 61 | 601 - 604 |
| 62 | 605–608 |
| 63 | 609 - 612 |
| 64 | 613 - 616 |
| 65 | 617– 620 |
| 66 | 621 - 624 |
| 67 | 625 - 628 |
| 68 | 629 - 630 |
| 69 | 631 - 634 |
| 70 | 635 - 638 |
| 71 | 639 - 641 |
| 72 | 642 - 644 |
| 73 | 645 - 647 |
| 74 | 648 - 650 |
| 75 | 651 - 653 |
| 76 | 654 - 656 |
| 77 | 657 - 659 |
| 78 | 670 - 672 |
| 79 | 673 - 675 |
| 80 | 676 - 678 |
| 81 | 679 - 681 |
| 82 | 682 - 684 |
| 83 | 685 - 687 |
| 84 | 688 - 690 |
| 85 | 691 - 693 |
| 86 | 694 - 696 |
| 87 | 697 - 699 |
| 88 | 700 - 701 |
| 89 | 702 - 703 |
| 90 | 704 - 705 |
| 91 | 706 - 707 |
| 92 | 708 - 709 |
| 93 | 710 - 711 |
| 94 | 712 - 713 |
| 95 | 714 - 715 |
| 96 | 716 - 717 |
| 97 | 718 - 719 |
| 98 | 720 - 722 |
| 99 | 723 - 724 |
| 100 | 725 and above |

GRE Subject Test in Mathematics

|  |  |
| --- | --- |
| HSE St. Petersburg grade | GRE result |
| 20 and below | Less than 400 |
| 21 | 400-403 |
| 22 | 404-407 |
| 23 | 408-410 |
| 24 | 411-415 |
| 25 | 416-420 |
| 26 | 421-425 |
| 27 | 426-430 |
| 28 | 431-435 |
| 29 | 436-440 |
| 30 | 441-445 |
| 31 | 446-450 |
| 32 | 451-455 |
| 33 | 456-460 |
| 34 | 465-470 |
| 35 | 471-475 |
| 36 | 476-480 |
| 37 | 481-485 |
| 38 | 486-490 |
| 39 | 491-495 |
| 40 | 496-500 |
| 41 | 501-505 |
| 42 | 506-510 |
| 43 | 511-515 |
| 44 | 516-520 |
| 45 | 521 - 530 |
| 46 | 531 - 540 |
| 47 | 541 - 550 |
| 48 | 551 - 560 |
| 49 | 561 - 570 |
| 50 | 571-580 |
| 51 | 581-585 |
| 52 | 586-590 |
| 53 | 591-595 |
| 54 | 596-600 |
| 55 | 601 - 605 |
| 56 | 606 - 610 |
| 57 | 611 - 615 |
| 58 | 616- 620 |
| 59 | 621- 625 |
| 60 | 626 - 630 |
| 61 | 631 - 635 |
| 62 | 636 - 640 |
| 63 | 641 - 645 |
| 64 | 646 - 650 |
| 65 | 651 - 655 |
| 66 | 656 - 660 |
| 67 | 661 - 665 |
| 68 | 666 - 670 |
| 69 | 671 - 675 |
| 70 | 676 - 680 |
| 71 | 681 - 685 |
| 72 | 685- 690 |
| 73 | 691 - 695 |
| 74 | 696–700 |
| 75 | 701 - 705 |
| 76 | 706 - 710 |
| 77 | 711 - 715 |
| 78 | 716 - 720 |
| 79 | 721 - 725 |
| 80 | 726- 730 |
| 81 | 731 - 735 |
| 82 | 736 - 740 |
| 83 | 741 - 745 |
| 84 | 746 - 750 |
| 85 | 751 - 755 |
| 86 | 756 - 760 |
| 87 | 761 - 765 |
| 88 | 766 - 770 |
| 89 | 771 - 775 |
| 90 | 776 - 780 |
| 91 | 781 - 785 |
| 92 | 786 - 790 |
| 93 | 791 - 795 |
| 94 | 796 - 800 |
| 95 | 801 - 810 |
| 96 | 811- 820 |
| 97 | 821 - 830 |
| 98 | 831 - 840 |
| 99 | 841 - 850 |
| 100 | 851 and above |

GRE Revised General test

|  |  |
| --- | --- |
| HSE St. Petersburg grade | GRE result |
| 20 | 140 |
| 22 | 141 |
| 24 | 142 |
| 26 | 143 |
| 28 | 144 |
| 30 | 145 |
| 31 | 146 |
| 32 | 147 |
| 33 | 148 |
| 34 | 149 |
| 35 | 150 |
| 36 | 151 |
| 37 | 152 |
| 38 | 153 |
| 39 | 154 |
| 40 | 155 |
| 41 | 156 |
| 42 | 157 |
| 43 | 158 |
| 44 | 159 |
| 45 | 160 |
| 46 | 161 |
| 47 | 162 |
| 48 | 163 |
| 49 | 164 |
| 50 | 165 |
| 60 | 166 |
| 70 | 167 |
| 80 | 168 |
| 90 | 169 |
| 100 | 170 |