St. Petersburg Regional Campus of

State Autonomous Institution of Higher Education

National Research University Higher School of Economics

**AN INTERNSHIP PLAN (SCHEDULE)**

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*(last name, first name, middle name/patronymic)*

Field of Study 38.03.02 Management

Educational Program: International Business and Management Studies

Full time / part-time program, of 4 year of study,

Faculty St. Petersburg School of Economics and Management

Type of internship: Work Experience Internship

Internship period: from “13” January 2025 to “22” March 2025

Internship supervisor from University: Ekaterina V. Kozachenko, Lecturer, Department of Management, St. Petersburg School of Economics and Management

Name of the internship Organization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Organization’s Internship Supervisor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*(full name, position)*

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| № | Time period | Internship plan |
| 1 | 13.01.2025 | Organizational meeting |
| 2 | 13.01.2025 | Personnel safety notification |
| 3 | 13-14.01.2025 | Welcome tour |
| 4 | 15.01.2025-22.03.2025 | Performance of an individual task |
| 5 | 15.01.2025-22.03.2025 | Consultations |
| 6 | 05.03.2025-22.03.2025 | Preparation and providing report on internship |

Student \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ / \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*(signature) (name)*

Internship supervisor (HSE academic staff member) Kozachenko E.V. /\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Organization’s Internship Supervisor \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ / \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*(signature) (name)*