

**Procedures for the assignment of students to educational tracks on the master's degree programme "Management and Analytics for Business"**

1. First-year students inform the Programme Manager about their first- and second-choice educational tracks through an online form or using the student corporate email not later than 3rd October.
2. Until 10th October, the Programme Academic Supervisor together with the track supervisors and the Programme Manager assigns students to the tracks taking into account their preferences and two criteria: firstly, the score received by a student in the entrance examinations, and secondly, the number of places on the tracks.
3. Students will be registered in order of priority (from the highest score to the lowest):
  - for their first-choice track provided that there is a sufficient number of places on this track;
  - for their second-choice track provided there are no available places on the first-choice track.
4. The Programme Academic Supervisor may increase or decrease the number of places on the track in favor of the other track, depending on the number of student applications. At the same time, the Programme Academic Supervisor proceeds from the fact that the number of students on each track should be sufficient for the full implementation of the courses.
5. The final assignment of students to the tracks is communicated through the corporate student email.
6. During the studies, it is possible for students to move between tracks in agreement with the track supervisors and the Programme Academic Supervisor on the basis of an application and a motivation letter. The deadline for the transfer is the end of Module 3.