To whom it may concern

Confirmation letter

Dear Colleagues,

I am pleased to confirm that *Name Surname* is the Head of the student organization *Name of the Organization* from *Month Day, Year*, for the current time. This student organization is registered by the Unit for Student Extracurricular Activitiesin HSE Campus in St. Petersburg.

Sincerely,

Sofia Timofeeva

The Head of the Unit for Student Extracurricular Activities

HSE University – St Petersburg

To whom it may concern

Confirmation letter

Dear Colleagues,

I am pleased to confirm that *Name Surname* took part in the following events as a volunteer:

1. *Name of the Event, date, hours (Example: HSE SPb Day, 30.08.2019, 6* hours)
2. …

All of the events listed above were held by the Unit for Student Extracurricular Activitiesin HSE Campus in St. Petersburg.

Sincerely,

Sofia Timofeeva

The Head of the Unit for Student Extracurricular Activities

HSE University – St Petersburg

To whom it may concern

Confirmation letter

Dear Colleagues,

I am pleased to confirm that *Name Surname* was the curator for freshmen of educational programme *«Name of the programme»* for 2019-2020 academic year.

Sincerely,

Sofia Timofeeva

The Head of the Unit for Student Extracurricular Activities

HSE University – St Petersburg