UNIL | Université de Lausanne

University of Lausanne - Info sheet 2020-2021

GENERAL INFORMATION

Name of the Institution	Université de Lausanne / University of Lausanne	
Address	Unicentre UNIL-Centre CH-1015 Lausanne Switzerland	www.unil.ch Phone: +41 21 692 11 11
Rector	Prof. Nouria HERNANDEZ (Ms)	

INTERNATIONAL RELATIONS

International Relations Office	The International Relations Office draws up and implements exchange agreements	
Address	International Relations Office Château de Dorigny UNIL-Chamberonne CH-1015 Lausanne	www.unil.ch/international International@unil.ch Phone: +41 21 692 20 20 Fax : +41 21 692 20 05
Head of the Office	Dr Denis DAFFLON	Denis.Dafflon@unil.ch + 41 692 20 26
Contact person for agreements with Asia, Oceania, and Europe (except SEMP)	Mr Marc PILLOUD	Marc.Pilloud@unil.ch +41 21 692 20 23
Contact person for agreements with Africa and Americas	Mr Matthias BUESS	Matthias.Buess@unil.ch +41 21 692 20 21
Contact persons for SEMP agreements (ex-ERASMUS)	Ms Sylvie KOHLI Ms Florelle UDRISARD	Erasmus@unil.ch +41 21 692 20 24/46

STUDENT EXCHANGE

Social Affairs and Student Mobility Service (SASME)	The Social Affairs and Student Mobility Service is in charge of all practical issues regarding exchange students	
Address	Social Affairs and Student Mobility Service (SASME) Unicentre UNIL-Centre CH-1015 Lausanne	www.unil.ch/sasme studentmobility@unil.ch +41 21 692 21 13
Head of the Office	Mr Cédric RYCHEN	Cedric.Rychen@unil.ch +41 21 692 21 14
Contact for SEMP exchange students and applications	Ms Maria VELASCO	Maria.Velasco@unil.ch +41 21 692 21 16
Contact for exchange students outside SEMP and applications	Mr Olivier GOUMOENS	Olivier.Goumoens@unil.ch +41 21 692 21 17
Secretariat for all exchange students	Ms Martina SALOMONI KNIGHT Ms Virginie DURRET	studentmobility@unil.ch +41 21 692 21 13

IMPORTANT DATES 2020-2021

Autumn semester	
Welcome day for exchange students	10 September 2020
Period of Courses	14 September – 18 December 2020
Christmas Holidays	19 December 2020 – 3 January 2021
Exams *	15 January – 6 February 2021
Spring semester	
Welcome day for exchange students	19 February 2021
Period of Courses	22 February – 4 June 2021
Easter Holidays	5 April – 11 April 2021
Exams *	14 June – 10 July 2021

***** *Each Faculty arranges its exam sessions within the period mentioned above*

Deadline for applications for SEMP exchange	
For the autumn semester	31 May 2020
For the spring semester	15 November 2020
Deadline for Medical Students (autumn and spring semesters)	30 April 2020
Deadline for applications for other exchange agreements	
For the autumn semester	31 March 2020
For the spring semester	15 October 2020
Full academic calendar	www.unil.ch/central/calendar

TEACHING LANGUAGE

Most courses are taught in French. **Students' French language skills must be *at least equivalent to level B2 of the CEFR***. Students who do not meet this requirement shall enrol in the courses of French as a foreign language (see below).

At Bachelor level, several courses are taught in English at the Faculty of Business and Economics and at the School of Biology. At Master level, programmes taught in English are offered in Biology, Life Sciences, Geology, Environmental Geosciences, Business, Finance, Economics and English Literature. A PDF list of courses taught in English is available on www.unil.ch/international/studyatunil. **Students wishing to attend these courses must have sound academic skills, and English language skills *at least equivalent to the level B2 of the CEFR***.
It is recommended for students wishing to attend courses taught in English to have at least a basic knowledge of French for daily life and social integration.

COURSES IN FRENCH AS A FOREIGN LANGUAGE

Cours de Vacances (Holiday courses in French)	The *Cours de vacances* offers intensive courses in French language during the summer and winter breaks: • 3-week courses (A1-C1 level) • 6-week courses (A1-C1 level) • 6-week courses for complete beginners (summer only) • Possibility to get 5 ECTS credits for 3-week courses and 10 credits for 6-week courses (special conditions apply) **Students must pay for these courses, unless included in the exchange agreement.**	
Address	Cours de vacances Anthropole UNIL-Chamberonne CH-1015 Lausanne	www.unil.ch/cvac coursdevacances@unil.ch +41 21 692 30 90

Ecole de français langue étrangère (School of French as a foreign language)	The School of French as a Foreign Language offers courses in French language during the autumn and spring semesters for beginners to advanced students: • Full-time classes for intermediate to advanced students; • Supplementary classes (4 to 10 hours a week) for beginners to advanced students. These courses are free of charge for exchange students.	
Address	EFLE Anthropole UNIL-Chamberonne CH-1015 Lausanne	www.unil.ch/fle efle@unil.ch +41 21 692 30 80
Online learning or testing platforms	www.unil.ch/bienvenue/en/home/menuinst/vie-sur-le-campus/langues/francais-pour-les-non-franco.html	

ACADEMIC INFORMATION AND TRANSCRIPTS

Courses not open to exchange students	• School of Medicine (except specific SEMP agreements) • School of Criminal Justice (**except** Master of Law in Criminology and Security; for courses of the Bachelor and Master in Forensic Sciences, a written request must be addressed to the Direction of the School). • MSc in Medical Biology • MSc in Accounting, Control and Finance • Some courses may require specific prerequisites and the approval of the Master programme's director • Executive programmes (EMBA, MAS, etc.)
Credits and grades	UNIL uses ECTS credits. The grading scale is from 0 (lowest grade) to 6 (highest grade). Passing grade is 4.
Course load	There is no minimum requirement regarding the number of credits a student should take. However, we recommend students to take about 15 to 20 contact hours per week.
Transcripts	Bilateral agreements: the original transcript is sent to the exchange office of the partner institution within 4 weeks after the end of the examination session. Contact: Mr Olivier GOUMOENS Olivier.Goumoens@unil.ch (+41 21 692 21 17)
Info for incoming exchange students	www.unil.ch/international/studyatunil

HOUSING

University housing office	UNIL cannot guarantee housing for all exchange students. Priority is given to overseas exchange students. University halls of residence are open to bachelor and master students only. Advanced studies and continuing education students (Master of Advanced Studies) have not access to university halls of residence. Students who did not get a room through our office can ask for a room rent list. More info: www.unil.ch/international/comingtolausanne	
Address	Social Affairs and Student Mobility Service (SASME) Unicentre UNIL-Centre CH-1015 Lausanne	Logement@unil.ch +41 21 692 21 21

INSURANCE

Foreign students **must** have a health and accident insurance coverage that complies with Swiss regulations. If a foreign health and accident insurance does not offer the minimum coverage required by Swiss law, the exchange student will have to contract a Swiss health and accident insurance for international students. European students can benefit from the minimum coverage required by Swiss law if they have a European Health Insurance Card. More information on this page.

IMMIGRATION

Visa
Students should apply to the Swiss diplomatic representation in their own country in order to complete the necessary administrative procedure. It is very important that these formalities are started within the time limits set, i.e. 2 to 3 months before their arrival in Switzerland. Students coming from the countries of the European Union do not have to complete these formalities. **Important:** It is impossible to change a tourist visa into a student permit once the student has arrived in Switzerland. Thus, the exchange student must apply for a national visa (Visa D) designed for a stay of more than 90 days.

Residence permit
Upon arrival in Switzerland, the student must go personally to the Foreign Registration Office *(Bureau des étrangers)* of his/her town of residence. Cost of Residence Permit:

- Students from EU countries: CHF 65 to CHF 120, depending on the municipality of residence.
- Student from non-EU countries: CHF 150 to CHF 280, depending on the municipality of residence.

Residence Tax
The cost of the tax varies between CHF 30 to 37 per month depending on the town of residence.

More information
www.unil.ch/international/comingtolausanne

PRACTICAL INFORMATION FOR STUDENTS

Services available to exchange students	General advising and support	Mr Olivier GOUMOENS Olivier.Goumoens@unil.ch +41 21 692 21 17
	Academic counselling	www.unil.ch/international/home/menuinst/unil-students/contacts.html
	Peer programme	ESN-UNIL: http://unil.esn.ch/
	Life on campus	www.unil.ch/bienvenue
	Culture	http://www.unil.ch/culture
	Sports	http://sport.unil.ch
Student card and Student ID	Each student will receive a student card (Campus card), an ID (username and password), and an email address. www.unil.ch/campuscard	
University Library	www.bcu-lausanne.ch The Campus card is required to borrow a book.	
Recommended arrival dates (arrival date depends from the Housing Contract students receive about one month before the beginning of the semester)	Autumn semester:	First week or beginning of the second week of September
	Spring semester:	Second week of February
Airport pick-up service	The ESN student association can organize pick-up service at Geneva airport or at Lausanne train station. Contact: esn@asso-unil.ch	

USEFUL WEBSITES

International relations	www.unil.ch/international
Programmes and courses	www.unil.ch/formations
Information for exchange students	www.unil.ch/international/exchange

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