Criteria for portfolio assessment for English-taught Master programmes at HSE St. Petersburg 2020-2021

Finance
International Business
Global and regional history
Business and Politics in Modern Asia
Comparative Politics of Eurasia
Management and Analytics for Business

	Status	Requirements	Score
CV	Compulsory	Europass format or similar form of curriculum vitae **in English**	Fail / Pass
Motivation Letter	Compulsory	Max 1 A4 page, font Times New Roman, font size 14, space 1,5. Language - **English** Please, include the answers of the following questions to your Motivation letter: 1) Why do you want to study in Russia? 2) Why do you choose HSE St. Petersburg and the programme you are applying for? 3) How will education at HSE St. Petersburg contribute to your professional development? 4) What ways do you think you can make a contribution to the University? 5) What makes you a good candidate for this programme?	0-5
Recommendation Letter	Compulsory	The formal letter of reference should be written on the official letterhead including the contact information and signature of the header for recommendation letter. It is strongly recommended to submit at least one recommendation letter.	1 letter – 5 scores 2 letters – 10 scores
Diploma with transcript of records	Compulsory	Diploma of high school education with the transcript of records = **5 scores** Additional scores could be awarded for: 1) Match with educational programme specialization **+ 5 scores** **2)** Diploma with Distinction / high **GPA + 5 scores** 3) In case you are in the final year of Undergraduate studies and have not received the Diploma yet, you should	5 - 15

		submit the **transcript of records for all academic years**. +5 scores are awarded for the transcript of records with primarily excellent marks. **It is required to provide a verified translated certified copy of your Diploma in Russian in case the Diploma with transcript of records is neither in English nor in Russian.*	
Certificate of Language Proficiency	Additional	**General requirements to the submitted certificates** (+5 scores): IELTS 6.0 TOEFL iBT 80-90 TOEFL PBT 500-550 CAE / CPE / BEC – previous studies taken in English (verified by Diploma and transcript of records) +10 scores if IELTS >6.0 TOEFL iBT >85 TOEFL PBT >550 Native English speaker	5 - 10
Academic, professional and personal merits, including GMAT/GRE certificates	Additional	Participation in international competitions, conferences, summer and winter schools at HSE, distinction in studies, other international certificates including GMAT/GRE; publications. At the discretion of the programme, max 10 scores might be awarded.	0 - 10
		For the Master programme in Finance the following rank or scores is applied: GMAT or GRE: GMAT 500-600 = 15 scores GMAT >600 = 20 scores GRE Math 450-600 = 15 scores GRE Math >600 = scores	0 - 30

Interview	Compulsory	**The interview is in English.** The procedure is following: 1. The interview has to be appointed in **14 days** after the day the application has been submitted upon condition that the application form is properly filled out and all required documents are submitted. **2.** Data and time for the interview are appointed by HSE St. Petersburg. By request of an applicant it is permitted to reschedule the time for interview **once only. The applicant has to inform the Commission about rescheduling by sending an email to:** iadmission-spb@hse.ru 3. Skype with web-camera or similar available communication tool (Google Hangouts) is used in order to conduct the interview. The interview might also be conducted internally. 4. Before the interview starts, the Commission has to verify the Applicants identity (the Applicant has to show the ID) 5. Recommended duration of the interview – 30 minutes 6. During the interview the applicant has an opportunity to give the comprehensive comments on the application and the motivation letter; to show the understanding of the educational specialization; to show strong communication skills in English.	Fail – 50