

M A S A R Y K U N I V E R S I T Y

Basic Info about MUNI and the City of Brno

For applying students from partner institutions
(except for Erasmus+ programmes)

Location: Brno (city), Czech Republic (country), Europe

Name of institution in local language (Czech): Masarykova univerzita

General university web site: www.muni.cz

International Office: Centre for International Cooperation
of Masaryk University (CZS)

CZS Web site: www.czs.muni.cz

CZS Web site for Partner institution students: www.czs.muni.cz

CZS web pages lists with practicalities for incoming students:

[International Student Guide](#)

Komenského nám. 2, 602 00 Brno, Czech Republic

Phone: +420 54949 6804

E-mail: info@czs.muni.cz

www.czs.muni.cz/en

CONTACT DETAILS

Exchange Office: Centre for International Cooperation

Tel.: +420 54949 1106

Mail: info@czs.muni.cz

Director: Mr. Jan Pavlík

Tel.: +420 54949 1106

Mail: director@czs.muni.cz

Mailing Address:

(for transcript of records)

Centre for International Cooperation

Responsible person (see below)

Masaryk University

Komenskeho nam. 2

602 00 Brno

Czech Republic

MU PARTNER INSTITUTION AGREEMENT CONTACT DETAILS (NON-ERASMUS+ MOBILITY)

MU partner institution manager: Mr. Petr Boucník

Tel: +420 54949 6804

Mail: boucnik@czs.muni.cz

Incoming (to MU) Exchange Student Contact: Mr. Petr Boucník

Tel.: +420 54949 6804, **Cell phone:** +420 775 882 662

Mail: boucnik@czs.muni.cz

MU Outgoing Student Exchange Contact: Mr. Petr Boucník

Tel.: +420 54949 6804, **Cell phone:** +420 775 882 662

Mail: boucnik@czs.muni.cz

Emergency contact: emergency@muni.cz

Cell phone: +420 777 44 86 86

MU ERASMUS+ INTERNATIONAL CREDIT MOBILITY

Incoming (to MU) Exchange Student Contact: Mr. Adam Hykl

Tel.: +420 54949 3583

Mail: hykl@czs.muni.cz

MU Outgoing Student Exchange Contact: Mr. Adam Hykl

Tel.: +420 54949 3583

Mail: hykl@czs.muni.cz

! All the details below apply only to the MU – partner institution cooperation, not including the Erasmus+ international credit mobility or Erasmus+ programme countries !

GRADING SYSTEM

At Masaryk University, the ECTS grading system is used. The number of ECTS credits for each course reflects number of hours a student is expected to devote to the course per week (in the form of lectures, homework, reading, essays, consultations, etc.).

The following scale of grades used at Masaryk University is a part of every transcript of record.

Courses with the type of completion „zk“ (zkouška – examination) or „kz“ (klasifikovaný zápočet graded credit):

Grade designation	Grade	Value	Grade designation	Grade	Value
Excellent	A	1	Satisfactory	D	2,5
Very Good	B	1,5	Sufficient	E	3
Good	C	2	Failed	F	4

Courses with the type of completion „k“ (kolokvium – colloquium) and „z“ (zápočet – credit)

Grade designation	Grade	Value
Requirements fulfilled	Pass	Pass or A
Requirements not fulfilled	Fail	Fail or F

! Note to MU grading system: It is impossible to issue attachments to MU transcript of records with estimated equivalent evaluation/percentage rate used at student home university. Herewith, it is advisable to make sure there is a policy at home university that it enables student to convert the ECTS grades into the evaluation in use there. !

TRAVELLING

Before leaving home, students should advise host institution coordinator of the exact date and time of arrival (see official arrival date above). Brno has an excellent public transport system that serves the city and its surroundings. Directions and map locations of university buildings are available at <https://goo.gl/fvUoaW> or Google Maps.

HOW TO GET TO BRNO

An easy way to get to Brno from Prague's International Airport (Praha Ruzyně) or from Vienna International Airport is by bus or train. Find the details at our web pages. A general website about the transport connection within the Czech Republic is accessible at www.idos.cz. Find information there about all connections from Prague/Vienna to Brno.

ACCOMMODATION AND RESIDENCE HALLS CHECK-IN INFORMATION

Type of housing provided: two twin-rooms with ensuite bathroom and mini-kitchenette (fridge, sink and double hotplate). A **refundable housing deposit** of equal to the amount of a month's rent (USD 180/EUR130), should be paid partly on-line before students' departure for Brno in order to secure a bed at MU halls of residence (students will be informed by email two months in advance), partly as a security deposit paid within 10 days after arrival in Brno.

The reception desk at MU Halls of residence is open non-stop for students to check-in to MU residence halls, so any day or night time of arrival and check-in at dorms is possible.

MU guarantees placement in MU halls of residence. Students apply for accommodation within the on-line application (see above) where they indicate their approximate arrival/departure date.

Number of students sharing room or apartment: 2

Number of students sharing bathroom facilities: 2

Accommodation rent: USD 180/EUR 130 per month

The following services are provided: bed linen, laundry facilities, and blankets.

ORIENTATION WEEK PROGRAMME

When the student arrives in Brno he/she will be given a pack with an orientation week programme and information material about Masaryk University, Brno and the Czech Republic. The ESN MUNI Brno will arrange for a Czech student to wait for a foreign student at the place of his/her arrival in Brno. In addition to arrangements for registering for courses and obtaining all the various official documents, a typical orientation week includes tours of the university and its facilities, lectures on Czech culture and Czech society, a Czech language crash course, a welcoming snack with Masaryk University teachers and students and a tour of Brno.

There is a fee for participation in Orientation week (app. EUR 20/ USD 30). Students are supposed to pay for the Orientation week on-line (they will be given the information from MU coordinator app. 2 months before beginning of semester).

More information on Orientation Week is available at

<https://czs.muni.cz/en/student-from-abroad/international-student-guide/orientation-week>

INTENSIVE CZECH COURSES

Intensive language courses are offered during the academic year in both semesters.

Dates of sessions: throughout each semester

Level of instruction offered: all levels

Note to Czech language courses: Additional information regarding language course:

The semester Czech language courses are offered by the Department of Czech for foreigners at the Faculty of Arts or another course offered by MU Language Centre. For more information about the department see

<https://czs.muni.cz/en/student-from-abroad/international-student-guide/czech-language-courses>

TRANSCRIPT ISSUANCE

- ▶ **Semester 1:** after exam period
- ▶ **Semester 2:** after exam period
- ▶ **Full Year:** after the second exam period

Procedure each student should follow in order to ensure timely processing of transcripts:

Masaryk University has an electronic system of registration of courses whereby transcripts are issued upon teachers' filling in the grades for the courses they taught. Each student can access his or her authenticated study agenda and check the state of the grade completion, i.e. see what grades are missing and contact the teacher concerned to load the grade in the system.

The student should make sure that he/she has cleared all financial arrangements with the host institution in order for the academic transcript to be sent to home university. The student should also make sure that results have been registered before returning home.

UNIVERSITY FACTS

Location: Brno, Czech Republic, www.brno.cz

City population: 380,000 inhabitants

Student population: Masaryk University – 32,000, (the City of Brno student population: 70,000)

Number of students from abroad: – around 7,000 in given academic year

ESTIMATED EXPENSES

Students are responsible for all of their personal expenses including: fees not required of all participants (e.g. computer, language and science lab fees), books, local transportation, entertainment, etc. (It varies according to the conditions of particular partner institution agreement). The amount below is provided as a guide; the actual amount needed will vary depending on courses and personal habits. Your personal expenses per month are estimated at: 150-200 EUR/200–250 USD.

Average monthly expenses:

- ▶ **On-campus housing:** 130 EUR/190 USD
- ▶ **Off-campus housing:** 160 EUR/250 USD
- ▶ **Food:** 150–200 EUR/230–280 USD
- ▶ **Local Transportation:** 10 EUR/20 USD
- ▶ **Personal (entertainment etc.):** 150–200 EUR/230–280 USD
- ▶ **One time academic expenses (books etc.):** 0–40 EUR/0–55 USD in total

Exchange rates: CZK to EUR: 24–27 ([see current rate](#)); CZK to USD: 18–24 ([see current rate](#))

LINKS TO FURTHER INFORMATION

General Information on the CR:

Czech Republic Tourism: czechtourism.com

Czech Republic Travel: discoverczech.com

Czech Republic website: czech.cz

European Travel Commission: visiteurope.com/home.aspx

Trains and Buses – you can switch it to English: jizdnirady.idnes.cz/vlakyautobusy/spojeni

Czech Weather Forecast: portal.chmi.cz/?l=en

The Prague Post: praguepost.com

Local time in the Czech Republic: www.timeanddate.com/worldclock/city.html?n=204

Czech Republic at Wikipedia: en.wikipedia.org/wiki/Czech_Republic

Czech and foreign authorities in the CR:

Foreign Missions in the Czech Republic: mzv.cz/jnp/en/diplomatic_missions/foreign_missions_to_the_czech_republic/index.html

Czech Embassies Abroad: mzv.cz/jnp/en/diplomatic_missions/czech_missions_abroad/index.html

General information on Brno and its sites of interest or culture

Brno Philharmonic: filharmonie-brno.cz/en/

Brno Transit website: dpmbrno.cz; Brno Public Transport timetables: jizdnirady.idnes.cz/brno/spojeni/

Official Brno website: www2.brno.cz/index.php?lan=en&nav01=20608&nav02=20617

Brno Tourist Information Portal - gotobrnno.cz/en#

BrnoPolis: brnopolis.eu

Brno Expat Centre: brnoexpatcentre.eu

Brno Touristic Centre: ticbrno.cz/en

Moravian Museum: mzm.cz/en/

National Theatre Brno: ndbrno.cz/?lang=2

Moravian Gallery: moravska-galerie.cz/?lang=en

Brno ZOO: zoobrnno.cz/en

Villa Tugendhat: tugendhat.eu/en/homepage.html

Moravian Library: mzk.cz/en

American Corner: Info USA Brno: mzk.cz/en/study-rooms/foreign-libraries/infousa

Brno at Wikipedia: en.wikipedia.org/wiki/Brno

Other places

Accommodation: <https://www.continentalbrno.cz/page/en/homepage>

Špilberk Castle: <http://www.spilberk.cz/en/>

Mendel's Museum: <http://www.mendelmuseum.muni.cz/en>

Museum of Roma Culture: <http://www.rommuz.cz/index.php?lang=en>

Lednice–Valtice Cultural Landscape: http://en.wikipedia.org/wiki/Lednice%E2%80%93Valtice_Cultural_Landscape

Southern Moravia: <http://www.south-moravia.info/>

Information on the Local Host:

Masaryk University official page: <https://www.muni.cz/en>

Centre for International Cooperation of MU: <https://czi.muni.cz/en/>

International Students Club at MU: <http://isc.muni.cz>