

STUDY ABROAD / EXCHANGE INFORMATION 2019-20 for XJTLU partners

UNIVERSITY AND AREA	
University	Xi'an Jiaotong-Liverpool University (XJTLU)
Year of establishment	2006
Location	Suzhou, Jiangsu Province, China
Institutional overview	<p>Xi'an Jiaotong-Liverpool University (XJTLU) is a unique Higher Education institution located in Suzhou, Jiangsu Province, China. It is the largest international collaborative university in China established in 2006 by its parent institutions, the University of Liverpool (UK) and Xi'an Jiaotong University (China).</p> <p>XJTLU is an independent University with degree awarding powers under the Chinese Ministry of Education. XJTLU enrolls Chinese students through the "Gaokao" national examination system (tier 1 students) and international students through independent admissions. XJTLU is situated on a purpose built campus in the Dushu Lake Higher Education Town at the heart of one of Asia's research and innovation hubs. Markers of XJTLU's quality can be seen through the high rankings of both of parent Universities; both nationally and internationally well regarded.</p>
Total number of teaching staff	Approx. 700
Total number of students	Local: approx. 10000 International: approx. 850
University website	http://www.xjtlu.edu.cn/en/
Undergraduate degree courses	http://www.xjtlu.edu.cn/en/find-a-programme/?lev=undergraduate
Taught Master's degree courses	http://www.xjtlu.edu.cn/en/find-a-programme/?lev=masters
Language of instruction	All courses are taught in English, with the exception of mid and advanced level Chinese and Spanish language classes.
Length of stay for exchange students	Min. 1 semester. Max. 1 year.
Teaching weeks per semester	13/14
Undergraduate degree structure	Degree courses are 4 years with a general education year 1. Degree specific content is taught according to the 3-year UK norm in years 2, 3 and 4.
Full-time academic load	Students normally study 20 credits (30 ECTS credits) each semester / 40 credits (60 ECTS credits) each academic year.
Credit value	1 XJTLU credit = 1.5 ECTS credits 1 XJTLU credit represents 30 hours of student learning and assessment.

Marking and classifications	We follow the UK system of marking and classification as follows:	
	Under 40%	Fail
	40-49%	Third class (3)
	50-59%	Lower second class (2.2)
	60-69%	Upper second class (2.1)
	70% and over	First class (1)
Key dates 2018-19	Semester 1	
	Free airport pickup service	
	New student induction (compulsory)	26-30 August 2019
	Teaching starts	2 September 2019
	Midterm exams	21-25 October 2019
	Teaching ends	13 December 2019
	Final exams	30 December 2019-9 January 2020
	Semester1 provisional marks published in e-Bridge	Mid-late March 2019
	Semester 2	
	Free airport pickup service	
	New student induction (compulsory)	17-21 February 2020
	Teaching starts	17 February 2020
	Midterm exams	30 March-3 April 2020
	Teaching ends	22 May 2020
	Final exams	27 May -5 June 2020
	Semester1&2 final marks published in e-Bridge	Late July 2020
	XJTLU posts transcripts to the Study Abroad Offices at exchange/visiting students' home institutions	Early August 2020
	Summer	
	Semester1&2 Re-sit exams	3-8 August 2020
	Semester1&2 Re-sit marks published in e-Bridge	Late August 2020
	See Appendix 1 Academic calendar 2019/2020.	
Examinations	All exams will take place on XJTLU campus. All students must follow XJTLU exam schedules. Special arrangements are not allowed.	
	See above section for exam schedules.	

APPLICATION PROCEDURES	
Step 1 – Nomination	
Nomination deadlines	September (Semester 1) intake: 1 st April February (Semester 2) intake: 31 st October
Nomination procedure	1. Home universities nominate students to XJTLU by sending an email to studyabroad@xjtlu.edu.cn with students' names and email addresses. 2. XJTLU emails application instructions to nominees, cc-ing home universities. (within 1 week after receiving nominations)

Step 2 – Application	
Application deadlines	September (Semester 1) intake: 1 st May February (Semester 2) intake: 30 th November
Application procedure	<ol style="list-style-type: none"> 1. Students fill out the online application form and upload supporting documents online. 2. XJTLU emails students Admission Notice, cc-ing students' home universities. (within 2 weeks after receiving completed applications) 3. XJTLU posts out original copies of Admission Notice and JW202 Form to students. (within 2 weeks after step 2)
Supporting documents	<p>The following supporting documents should be uploaded to the online application system:</p> <ul style="list-style-type: none"> • Information page in passport • Transcript from home university • Module Pre-selection Form (Exchange students from the University of Liverpool do not need to submit Module Pre-selection Form.) • Chinese language placement test (if applicable) <p>Students who meet both the following 2 criteria should upload Chinese language placement test:</p> <ul style="list-style-type: none"> • Students who have studied Chinese language • Students who may want to study some Chinese language at XJTLU. <p>Note: Students who have never studied Chinese do not need to do placement test. These students will be allocated to beginners' class automatically.</p>
Module catalogue	http://58.210.89.25:8085/MOD_Main.aspx
Module selection	See Appendix 2, Module Selection Instructions for Incoming Exchange/visiting Students.

STUDENT ACCOMMODATION	
<p>HET student accommodation is guaranteed to exchange and visiting students who apply before the deadline. HET student accommodation is owned by Dushu Lake Higher Education Town where XJTLU is located. XJTLU doesn't own the property, but can reserve accommodations for students.</p>	
Application	Once students have received the digital version of the Admissions Notice, they will then be sent the accommodation application web link via email.
Room type and rent	http://www.xjtlu.edu.cn/en/life-at-xjtlu/accommodation
Utilities	Utilities include electricity and water. Bills is run on a pay-as you-go system. Students should top up at the reception desk.
Distance from campus	15 minutes' walk
Check-in accommodation	<p>Students should check in with the original copy of passport and a print copy of Admissions Notice from XJTLU. Students need to make the following payments to the reception desk at the accommodation upon arrival:</p> <ul style="list-style-type: none"> • Deposit: approx. RMB 2,000- 3,000 (cash only) • 3-month rent (cash or card payment) • Utility charge (water & electricity): top-up RMB 500 upon arrival (cash only)

ESTIMATED EXPENSES

Generally, students should plan for:

- Non-tuition fee. Students need to pay non-tuition fee to XJTLU upon arrival, by cash or Chinese debit card. Non-tuition is for textbooks, ID card, printing, library services, etc. The amount is RMB 1,000 for 1-semester students, and RMB 2,000 for full-year students.
- Accommodation & utilities
- Food
- Telephone
- Transport
- Medical costs
- Visa/Residence Permit costs
- etc.

Here is a representative sample of how much students could expect to spend in Suzhou per month:

Currency: RMB	Lixiao – Lives in international halls and lives cheaply, i.e. only eats Chinese food from University canteen, doesn't go clubbing or drinking. Occasionally takes bus or metro to downtown.	Sami – Lives in international halls. Lives cheaply during the week, occasionally treats himself to food from a nicer restaurant. Goes drinking once a month. Normally takes bus. Takes taxis a few times per month.	David – Lives the expat life style, normally eats in western restaurants and goes to bars. David owns an E-bike and takes taxis occasionally.
Rent	2200	2200	3000
Utilities	200	300	500
Food	800	2000	3000
Transport	50	300	300 (+2000 for an e-bike)
Luxuries	0	1000	2000
Total monthly expense	3250	5800	8800
Holidays	Lixiao is not keen on luxuries when he's travelling. He travels by train and stays in youth hostels.	Sami doesn't usually spend a lot of money, but likes the odd luxury. Bed instead of seat on the train. Generally stays in hostels or cheap hotels.	David likes to be comfortable, only stays in four star hotels and usually flies.
Cost of a week-long holiday	Total cost: 1000-2000 Hotel per night: 10-50 Tickets: less than 200 per day Food: less than 40 per day	Total cost: 3000-5000 Hotel per night: 180-300 Tickets: 350-650 per day Food: 100 per day	Total cost: 8000-10,000 Hotel per night: 700-900 Tickets: 650-1100 per day Food: 300 per day

STUDENT VISA

Procedures	<ol style="list-style-type: none"> 1. XJTLU posts out original copies of Admission Notice and JW202 Form to students. (within 2 weeks after students receive digital copy of Admission Notice) 2. Students apply for student visa (X visa) to China embassy (http://www.visaforchina.org/) with original copy of Admissions Notice and JW202 Form.
Visa type	Students should apply for X visa (student visa).

	<p>There are 2 types of X visa:</p> <ul style="list-style-type: none"> • X2 visa is a single entry visa for students who will study in China for less than 180 days. • X1 visa is for students who will study in China for more than 180 days. <p>X1 visa is valid for 30 days after students enter China. Once students enter China, they should report to Student One-stop Centre at XJTLU (Room CB115E in Central Building). XJTLU will assist students with health check, and help them convert X1 visa to long-term Residence Permit which will be multiple entry and will cover students' study period in China. Health check is mandatory for students holding X1 visas.</p>
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HEALTH AND INSURANCE	
Public hospitals and insurance	<p>The medical insurance provided by XJTLU covers treatment in public hospitals. Public hospitals in Suzhou are generally clean and reliable. Due to language barrier and different registration procedures in hospitals, students are advised to take a Chinese speaker with them when they go. If required International Student Support Team at XJTLU can arrange a staff member or a student volunteer to assist international students.</p> <p>Student need to keep all the receipts/invoices and paperwork related to the hospital visit in order to claim back the expenses, either against their own insurance or the one provided by XJTLU.</p>
Private clinics	<p>Private clinics are more foreigner-friendly. Doctors are generally either international or have a high standard of English. Treatment is entirely western medicine based. Private clinics are significantly more expensive than public hospitals. The insurance provided by XJTLU does not cover private clinics.</p>
Dentists services	<p>There is a dental clinic close to XJTLU campus. All major hospitals provide dentist services. The insurance provided by XJTLU does not cover dental treatments.</p>
Pharmacy	<p>There are 2 pharmacies near XJTLU campus, both within 15 minutes' walk from campus. The pharmacies provide a range of Western and Chinese medicines. Staff don't speak English, so students should have the name of the medicine written in Chinese, or take a Chinese friend when they go. Students should always check the chemical name on the information sheet inside the box. Certain medicines may only be available in major hospitals or private clinics.</p>

CONTACT INFORMATION	
Study Abroad	<p>Room CB108E, Xi'an Jiaotong-Liverpool University, 111 Ren Ai Road, Dushu Lake Higher Education Town, Suzhou, Jiangsu Province, 215123, China.</p> <p>Email: studyabroad@xjtlu.edu.cn Tel: +86 (0)512 8188 3244</p> <p>Responsibilities: international partnerships development, student applications, etc.</p>
Student One-stop Centre	<p>Room CB115E, Xi'an Jiaotong-Liverpool University, 111 Ren Ai Road, Dushu Lake Higher Education Town, Suzhou, Jiangsu Province, 215123, China.</p>

Email: global@xjtlu.edu.cn

Tel: +86 (0)512 8188 0406 / +86 (0)512 8188 4746

Responsibilities: visa guidance & documents, accommodation, pre-departure briefings, new student induction sessions, etc.

Xi'an Jiaotong-Liverpool University 2019-2020 Academic Calendar (STUDENT)

Semester	Month	Mon	Tues	Wed	Thur	Fri	Sat	Sun	Description
Semester 1	September	26	27	28	29	30	31	1	Induction: students, staff
		2	3	4	5	6	7	8	Week 1: Teaching starts; UG Year 1: Academic Bridging
		9	10	11	12	13	14	15	Week 2: Mid-Autumn day
		16	17	18	19	20	21	22	Week 3
	23	24	25	26	27	28	29	Week 4	
	October	30	1	2	3	4	5	6	National day; University closed days
		7	8	9	10	11	12	13	Week 5
		14	15	16	17	18	19	20	Week 6
	November	21	22	23	24	25	26	27	Week 7: Midterm
		28	29	30	31	1	2	3	Week 8
		4	5	6	7	8	9	10	Week 9
	December	11	12	13	14	15	16	17	Week 10
		18	19	20	21	22	23	24	Week 11
		25	26	27	28	29	30	1	Week 12
		2	3	4	5	6	7	8	Week 13
	January	9	10	11	12	13	14	15	Week 14
		16	17	18	19	20	21	22	Reading Week
		23	24	25	26	27	28	29	Christmas; Reading Week
		30	31	1	2	3	4	5	Examination days; New Year
	February	6	7	8	9	10	11	12	Examination days
13		14	15	16	17	18	19	Additional learning*	
20		21	22	23	24	25	26	Additional learning; Spring Festival	
27		28	29	30	31	1	2	Spring Festival; University closed days	
Semester 2	February /March	3	4	5	6	7	8	9	Additional learning
		10	11	12	13	14	15	16	Additional learning
		17	18	19	20	21	22	23	Week 1: Teaching starts
		24	25	26	27	28	29	1	Week 2
		2	3	4	5	6	7	8	Week 3
		9	10	11	12	13	14	15	Week 4
	April	16	17	18	19	20	21	22	Week 5
		23	24	25	26	27	28	29	Week 6
		30	31	1	2	3	4	5	Week 7: Midterm; Qingming Festival
		6	7	8	9	10	11	12	Week 8; University closed days
	May	13	14	15	16	17	18	19	Week 9
		20	21	22	23	24	25	26	Week 10
		27	28	29	30	1	2	3	Week 11; Labour day
		4	5	6	7	8	9	10	Week 12
	June	11	12	13	14	15	16	17	Week 13
		18	19	20	21	22	23	24	Week 14
		25	26	27	28	29	30	31	Examination days
		1	2	3	4	5	6	7	Examination days
	July	8	9	10	11	12	13	14	Additional learning
		15	16	17	18	19	20	21	Additional learning
22		23	24	25	26	27	28	Additional learning; Dragon Boat Day	
29		30	1	2	3	4	5	Additional learning	
August	6	7	8	9	10	11	12	Additional learning	
	13	14	15	16	17	18	19	Reading Week (for resits)	
	20	21	22	23	24	25	26	Reading Week (for resits)	
	27	28	29	30	31	1	2	Graduation; Reading Week (for resits)	
August	3	4	5	6	7	8	9	Resit examinations	
	10	11	12	13	14	15	16	Additional learning	
	17	18	19	20	21	22	23	Additional learning	
	24	25	26	27	28	29	30	Additional learning	
		31	1	2	3	4	5	6	Induction: students, staff, 2020/21

Colour key:

Teaching days	No colour	Reading week/Additional learning
Midterm	Examination days	
National holidays	XJTLU graduation	
University closed days		

* Note: Additional learning includes SURF projects, IETE, Work Placement, Language Classes, Guided study etc.

For 2018-19 version, please find following link: http://www.xjtlu.edu.cn/assets/files/academic-calendar/XJTLU_Academic_Calendar_2018-19_STUDENTS.pdf

Appendix 2, Module Selection Instructions for Incoming Exchange/Visiting Students.

At XJTLU we call the individual subjects that you will study modules. They are sometimes called classes or courses at other universities. Students normally study 20 credits each semester.

Your module selections should have been approved by your home university before you submit them to XJTLU.

Module selection procedure:

1. In the Module Pre-Selection Form, list the modules you want in order of preference, then upload it to the online application system by:

- 1 May, for Fall Semester intake
- 30 November, for Spring Semester intake

In the Module Pre-selection Form, you should list more modules than you need (we strongly recommend 40 credits per semester), in case we are not able to confirm your first choice because of timetabling clashes and/or module changes.

2. About 1-2 months before semester starts, you will be given e-Bridge login details. You will then be required to check timetables in e-Bridge, drop off those modules that have timetable clash, and confirm the final list of modules you will be studying at XJTLU.

Module catalogue and specifications:

Please look at our module catalogue and module specifications here: http://58.210.89.25:8085/MOD_Main.aspx.

In the specifications of each module, you can see whether it is available in Semester1 (Fall Semester) or semester 2 (Spring Semester).

You will be using the previous year's module catalogue to select modules, so you need to be aware that some modules you select may not be running the following year when you study at XJTLU.

Modules for different levels:

The first number in the module code refers to the undergraduate level 0, 1, 2, and 3 at XJTLU. Undergraduate degree courses at XJTLU are 4 years with a general education level 0. Degree specific content is taught according to the 3 year UK norm at XJTLU level 1, 2 and 3:

XJTLU Bachelor's Degree Programmes	Bachelor's Degree Programmes in England
Level 0	
Level 1	Year 1
Level 2	Year 2
Level 3	Year 3

The first number for Master's modules is 4.

The first number for non-credit-bearing modules is 9.

Restrictions:

An exchange/visiting student can study max. 1 Chinese Language module (CLT module) each semester.

CLT031 and CLT032 are available for Year in China students from the University of Liverpool only.

The following modules are not available for exchange/visiting students:

- All CCT modules
- All PHE modules
- ACF405
- CCS305
- ECO405
- MAN414, MAN416, MAN417, MAN418, MAN419, MAN421, MAN440
- Level 0 modules are not available for exchange/visiting students, except CCS (China Studies), CLT (Chinese language) and SPA (Spanish language) modules.

Master's modules are not available for undergraduate students.

Year in China students from the University of Liverpool:

Apart from the module selection instructions mentioned above, Year in China students also need to comply with the following rules.

Year in China students should study 20 credits each semester.

Year in China students should study the following modules each semester:

1. It is compulsory to study 1 of the following Chinese Language modules, 5 credits each module:
CLT031 – Practical Chinese for Everyday Life 1
CLT032 – Practical Chinese for Everyday Life 2
CLT003 - Chinese Language Stage 3
CLT004 - Chinese Language Stage 4
CLT005 - Chinese Language Stage 5
CLT006 - Chinese Language Stage 6
CLT007 - Chinese Language Stage 7
CLT008 - Chinese Language Stage 8
2. It is compulsory to study at least 2 China Studies modules, 5 credits each module:
The list of China Studies modules: http://58.210.89.25:8085/MOD_List.aspx?dom_code=CCS.
3. In order to make up for the total credit number, students may need to study one or more modules that are related to their major.