

PRACTICE PROGRAM
MAIN EDUCATIONAL PROGRAM OF HIGHER EDUCATION
MASTER PROGRAM
BUSINESS AND POLITICS IN MODERN ASIA
DIRECTION 58.04.01 “ASIAN AND AFRICAN STUDIES”

Approved by

Academic Council of the Program

Protocol № 0208/21 from «02» August 2021.

Author	Veselova Liudmila Sergeevna, candidate of Historical Sciences, Academic Supervisor of the Master’s Program “Business and Politics in Modern Asia”
Volume of practice in credits	6 credits
Duration of practice in academic hours, including the amount of contact work per hour, or the duration of the practice in weeks	228 hours of independent work
Course	2
Form of practice	Production practice
Type of practice	Research Internship

I. GENERAL THESIS

The goals and objectives of the practice

The goals of the practice are the development and improvement of professional competencies of research, organizational and managerial, expert and analytical activities.

During the practice, the theoretical training of the student is consolidated and deepened, practical skills and competencies are improved, as well as experience of independent research and practical work in the field of Asian studies and other related fields.

The objectives of the practice are:

- formation of professional horizons in the field of research;
- development of skills of independent scientific research and work as part of a team;
- development of the ability to make conclusions on the basis of research;
- development of skills for conducting scientific discussion using adequate reasoning;
- improving the ability to process and interpret empirical data using adequate methods of scientific analysis;
- mastery of the basics of management, including time management, in relation to the organization of independent research activities;
- development of skills to present own scientific results, using foreign languages and modern technical means.

Place of practice in the structure of Program

Practice is included in block M.3. “Practices and research work” of the study plan. The master's program “Business and Politics in Modern Asia” (direction 58.04.01 “Asian and African Studies”) allows to acquire knowledge of the relevant discipline and individual subjects, methodological expertise and professional qualifications necessary for successful career development in the public and private sectors. It is assumed that graduates of the program can find their professional place in various private business structures, companies and holdings, analytical and research centers, government and international organizations, the media, as well as in secondary and higher educational institutions. In this regard, the program involves obtaining and developing competencies related to research activities. To this end, the curriculum of the educational program includes a research practice, which is distributed over time in the second academic year.

Before passing the practice, the student must successfully master the following disciplines:

1. The key problems in Asian studies research
2. Methodology for Sociopolitical Research in East Asia
3. Introduction to Business and Cross-Cultural Communication in Asian Countries
4. Research Seminar
5. Research Seminar "Cross-Cultural Communication in Asia"
6. National Identity, Social and Political Development in Asia
7. Politics, Elites and Governance in Asia
8. Russia and Asian Countries

Know:

- The history and theory of international relations of Asian countries in their projection to research and expert and analytical activities;
- The main methods of negotiation processes;

- The main patterns and trends of world political and economic processes associated with Asian countries.

Be able to:

- carry out written and oral communication on professional topics, logically, reasonably and clearly build oral and written speech;
- carry out social interaction on the basis of moral standards adopted in society;
- work with various sources of information;
- use the methods of modern science about Asian countries and apply them in research;
- carry out the selection of sources of reliable information, verify the information received and process it;

Own:

- the ability to social interaction, cooperation and conflict resolution;
- the skills of scientific and expert analytical studies of foreign policy processes and international relations;
- basic negotiation skills.

The method of practice:

Stationary

Practice form

The practice is carried out discretely by type of practice - by allocating 1 continuous period of study time of 6 weeks each in the calendar training schedule.

II. LIST OF INTENDED LEARNING OUTCOMES

The practice process is aimed at the formation of the following competencies:

Table 1

Competence code	Formulation of competence	Professional tasks that require this competence
UC 3	Able to independently master new research methods, changing the scientific and industrial profile of their activities	The student demonstrates the ability to independently search and analyze bibliographies using library catalogs and modern online resources within the framework of oriental disciplines, draw general conclusions

UC 4	Able to improve and develop intellectual and cultural level, build the trajectory of professional development and career	Research activities; Organizational and management activities; Project activity.
UC 5	Able to make managerial decisions and ready to bear for them responsibility	Research activities; Information and analytical activity
UC 6	Able to analyze, verify, evaluate the completeness of information in the course of professional activity, if necessary, to fill in and synthesize missing information	The student analyzes and critically uses sources specific to the studied oriental disciplines. Finds additional literature on his own libraries. Able to correctly compose references to used literature.
UC 7	Able to organize multilateral communication and manage it	Organizational and management activities; Project activity. Information and analytical activity.
UC 8	Able to conduct professional, including scientific international research	Organizational and management activities; Project activity. Information and analytical activity.
UPC 3	Able to consciously choose strategies for interpersonal interaction with representatives of countries and bearers of cultures of Asia and Africa	The student competently and reasonably presents the results of his participation in the scientific and humanitarian examination of projects, plans and development programs implemented by state and municipal authorities, public organizations, commercial structures in relations with the countries of Asia and Africa
UPC 6	Able to understand and analyze the scientific, political and journalistic literature on the development of Asia and Africa, including in foreign languages	The student finds sources of information, provides interpretation and translation, abstracting and adaptation of texts
UPC 7	Able to freely carry out professional and scientific communication in foreign languages	The student uses foreign language in solving social and professional problems.
UPC 8	Able to seek information on relevant issues in Asia and Africa (including	Organizational and management activities; Project activity. Information and analytical activity.

	using advanced ICTs at an advanced level) and process it using modern methods of qualitative and quantitative	
PC 1	Student is able to independently determine the problem field of research activity in the field of various aspects of research in Asia and Africa	- Preparation of scientific and expert analytical texts (articles, sections of monographs, reviews, etc.) for publication in scientific journals
PC 3	Able to verify, comment and prepare for publication written and oral sources; edit scientific, popular science and informational and publicistic texts, reports, reports, reports on the development problems of Asia and Africa	collection, processing and analysis of information in various expert analytical centers, media outlets, including preparation Asian publications
PC 4	Able to formulate and justify proposals for joint oriental research, scientific, analytical and applied work.	Organization of joint research projects with representatives of countries and bearers of Asian cultures
PC 7	Able to organize activities for the development, testing and implementation in practice of the results of research work.	Conducting round tables in the framework of research with Russian and foreign researchers

III. THE STRUCTURE AND CONTENT OF THE PRACTICE

The structure and content of the practice are reflected in the table below:

Table 2

№ п/п	Types of student practical work	Content of activity*	Code of formed competencies
1	Research activity	<ul style="list-style-type: none"> collection and processing of quantitative and qualitative data for research; 	UC 2, UC 4, UC 5, UC 6, UC 7, UC 8, PC 1, PC 3, PC 4, PC 7

		<ul style="list-style-type: none"> • participation in seminars, scientific-theoretical and scientific-practical conferences, round tables, presentations of the results of scientific activities; • preparation of scientific texts (articles, sections of monographs, reviews, etc.) for publication in scientific journals; • compilation of bibliographic reviews, annotations, abstracts, • explanatory notes, sections of scientific and analytical reports on the results of scientific, theoretical and empirical research 	
2	organizational and administrative activities	<ul style="list-style-type: none"> • participation in the development of proposed management decisions, development and justification of proposals for their improvement • participation in management processes, including in preparation for negotiation activities 	UPC 3, UPC 6, UPC 7, UPC 8, PC 1, PC 4
3	expert and analytical activity	<ul style="list-style-type: none"> • systematization, verification and analysis of information on foreign policy processes for applied purposes; • participation in information and communication processes at various levels, in the organization and conduct of information campaigns; • participation in the writing of qualified opinions on issues of international relations, including for a wide audience of non-specialists; • participation in the preparation of expert opinions 	UPC 7, PC 3, PC 4, PC 7

		and the development of promising programs for promoting international development.	
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The practice is carried out in the 1st year of the master's program in the 4th module, the exact dates are set each year by the RUE. The duration of the practice according to the curriculum of the program "Business and Politics in Modern Asia" is 4 calendar weeks of 6 business days (a total of 24 business days of 6 astronomical hours each). By agreement with the dean of the faculty, a student can practice at other times during the school year in his spare time from classroom studies.

The practice is conducted in the specialized structural divisions of the University, including research divisions and departments, including the faculty of world economy and world politics, conducting research activities, as well as in relevant state, municipal, public, commercial and non-profit organizations, institutions, enterprises (hereinafter - specialized organizations).

Organizations conducting historical, political, economic, and other studies, mainly in the field of Asian studies, or studies similar in structure and subject, or conducting practical activities with foreign partners, are considered to be relevant.

The place of practice may be:

- specialized government and non-government institutions involved in economic, political, historical and cultural studies (specialized institutes and units of the Russian Academy of Sciences, the Russian International Affairs Council, the Ministry of Foreign Affairs, the Ministry of Economic Development of the Russian Federation and others, including the research departments of the Higher School of Economics);
- large private firms, as well as branches of foreign firms specializing in interaction with the Asian region;
- non-specialized firms and institutions having departments for the study of international relations and conducting specific studies, as well as conducting practical activities with Asian partners.

Students can independently search for places of practice, coordinating the place of practice with the HSE Internship Supervisor. In this case, students submit to the faculty a letter from the organization (enterprise, institution) on the provision of a place to practice, indicating the duration of the training and the practice supervisor from the organization.

The content of industrial practice is determined by the specifics of the institution in which practice is making, therefore, a mandatory requirement for institutions is the correspondence of students' work to their education in the field of "Asian and African Studies". In the absence of confirmation of the place of practice by the HSE Internship Supervisor, the latter has the right not to count this practice.

The length of the student's working day in internships at enterprises, institutions, organizations is not more than 35 hours per week for students aged 16 to 18 years (Article 92 of the Labor Code of the Russian Federation (hereinafter referred to as the Labor Code of the Russian Federation), from 18 years old and older, no more than 40 hours a week (Article 91 of the Labor Code of the Russian Federation). For students aged 15 to 16 years, the length of a working day during internships at enterprises, institutions, organizations is no more than 24 hours a week (Article 91 of the Labor Code of the Russian Federation). From the moment of enrollment of students in the

period practice as interns for jobs they are subject to the rules of labor protection and the internal rules in force at the enterprises, institutions and organizations.

IV. INTERNSHIP REPORT FORMS

Based on the results of the practice, the student is provided with a set of documents, which includes:

1. Practice report - a student's document reflecting the work performed by student during the practice, the skills and abilities acquired by student, and the generated competencies. The practice report must necessarily reflect the fulfillment of the goal of the chosen form of practice:

- either the contribution of the results of the practice to the final qualification work (undergraduate practice);
- either the results of research activities outside the framework of the final qualification work (in any form - a database / review / translation / article, etc.) (research practice);
- either professional competencies (at least three) are given that were practiced and applied during practice, together with examples and results of activities (practice in applying professional skills and professional experience).

On the title page of the practice report, the supervisor from the enterprise/organization gives an assessment for the practice (in any format and scale). Also on the cover page of the report on practice, the HSE Internship Supervisor gives an assessment for the practice on a 10-point scale. An exemplary form is presented in Appendix 1;

2. Individual task for internship. A standard form where the columns are filled in according to the practice program. It is issued by the practice teacher from the HSE, signed by the student, as well as by both leaders of the practice from the HSE and the organization. Stamp is optional. (Appendix 2)

3. Internship schedule. The standard form is filled out by the student: it briefly indicates what types of work / research / excursions / training were carried out on which day. All days of practice should be affected (if the types of work are the same, then dates can be set by period, for example: 18-24.06 - "compiling a list of partners of the organization", etc.). It is issued by the practice teacher from the HSE, signed by the student, as well as by both leaders of the practice from the HSE and the organization. Printing is optional. (Appendix 3)

4. Practice diary. Filled out by the student in the form (Appendix 4). Must have 3 main parts:

A. Basic information about the organization, including name and position of practice leader.

B. Actually diary entries - every day separately, what student was making on a given day. For each day there is a column where the supervisor from the organization signs, assuring the correctness of the information.

C. Review from the supervisor from the organization (with signature and stamp - required). Review can be made both in the form of the HSE, or on the letterhead of the organization (Appendix 5).

5. Confirmation of the passing of the safety induction course - a document confirming that the student has been instructed at the place of practice (Appendix 6).

V. ONGOING ASSESMENT AND INTERIM INTERNSHIP ASSESMENT

A. ONGOING ASSESMENT

The ongoing assessment provides an assessment of the practical training of students and is carried out in discrete time intervals by the supervisor of practice from the HSE in the following forms:

- monitoring compliance with the practice schedule;
- monitoring the implementation of individual tasks.

Examples of questions for monitoring in practice

- Goals, objectives, organizational structure of the organization (structural unit of the HSE) - places of practice
- The main regulatory documents of the organization (structural unit of the HSE)
- Priorities in the activities of the organization, mission, target groups of consumers, place and role of the organization - places of practice in the industry, economy of the region
- Functions of the structural unit of the organization - places of practice
- Ethical standards of the organization (structural unit of the HSE) and its employees in the respective positions
- Organization working hours (structural unit of HSE)
- Compliance with the functions and tasks that the student performs in the course of practice, job descriptions of employees of the structural unit of the organization
- Relevance of the content of tasks received at the workplace to an individual task for practice
- Examples of independently found solutions to problems at the workplace
- Areas of research, analytical, consulting activities of the organization (structural unit of the Higher School of Economics) (for research or undergraduate practices)
- Collected data, materials for the implementation in the MA thesis (for undergraduate practice)

B. INTERIM INTERNSHIP ASSESMENT

Interim internship assessment is carried out in the form of an exam; the exam is held in the form of public defense of the results of practice (group protection is possible). Based on the results of the defense, Internship Supervisor from HSE puts a mark on the title pages of the practice report on a 10-point scale adopted by the Higher School of Economics.

The resulting grade is set in the statement.

Criteria and grading scale for interim internship assessment

During public defense, the commission (it is possible that commission consists of only the Internship Supervisor from HSE) evaluates the results of the practice on the following approximate scale:

Score on a 10-point scale	Estimated content of the score
10- Brilliant 9- Excellent 8- Almost excellent	There is the complete set of documents which are signed and certified properly. The purpose of the practice was fully or completely fulfilled: either a full-fledged product of research activity was created outside the framework of the course work (a database was created, a scientific article, scientific journalistic or analytical articles, translated materials, etc. were published or prepared for publication); or three or more professional competencies have been fully developed and put into practice (numerous examples and results of activities are presented with comments by representatives of the organization, which are evaluated expertly). The published (or ready for publication) performance results are authorized (preferably with affiliation with the Higher School of Economics). There are no comments from supervisor from the enterprise or organization.
7- Very good 6- Good	The set of documents is complete, but some documents are not signed or are not properly certified. The goal of the practice was almost completely fulfilled: either an acceptable product of research activity was created outside the framework of the course work (a partial database was created, assistance was provided in preparing for the publication of a scientific article, scientific journalistic or analytical articles, translated materials, etc.); or three or less professional competencies have been partially worked out and put into practice (some examples and results of activities are briefly presented without comments from the organization's representatives, which are evaluated expertly). Published (or ready for publication) results are not authorized. Minor

	comments from supervisor from the enterprise or organization.
5- Very satisfactory 4- Satisfactory	The set of documents is complete, but some documents are not signed or are not properly certified. The purpose of the practice was partially fulfilled: either a certain product of research activity was created outside the framework of the course work (a partial database was collectively started to be created, minimal assistance was provided in preparing for publication of a scientific article, scientific journalistic or analytical articles, translated materials, etc.); or three or less professional competencies are not sufficiently developed and applied in practice (some examples and results of activities are briefly presented without comments from the organization's representatives, which are evaluated in an expert way). The results of the activity are not published. Comments from supervisor from the enterprise or organization.
3- Bad 2- Very bad 1- Very unsatisfactory	The set of documents is incomplete. The purpose of the practice has not been partially fulfilled: either the product of the research activity created outside the framework of the term paper is of dubious quality (or its authorship is doubtful); either professional competencies are not developed or poorly applied in practice (there are no examples and results of activity). Serious comments from supervisor from the enterprise or organization.

The final score is set by the formula:

$$\text{Final Score} = 0.3 \cdot \text{Report} + 0.3 \cdot \text{Diary} + 0.4 \cdot \text{Review}$$

Score for Report - an assessment for the student's report on the results of the practice (exhibited on the cover page of the practice report)

Score for Diary - assessment for filling out the diary (put up either on the cover page of the practice report or in a recall)

Score for review - assessment for the work performed, set by the Supervisor from Organization according to the results of the student.

The final score is rounded arithmetically ($\geq 0.5 = 1$).

Plagiarism and falsification of documents are rated at 0 points.

Assessment tools for interim internship assessment

The appraisal fund consists of individual practice assignments, templates for reporting documents, a response template from the place of practice, examples of questions for ongoing assessments in practice, assessment criteria, an assessment scale, and an assessment formula for interim certification.

A list of the above assessment tools is sent to students annually.

VI. ACADEMIC AND INFORMATION SUPPORT OF INTERNSHIP

The list of educational literature and resources of the Internet, necessary for internship

№	Name
EDUCATIONAL LITERATURE	
	Rens Bod, Jaap Maat, Thijs Weststeijn. The Making of the Humanities: Volume III: The Modern Humanities. Amsterdam University Press, 2014. URL: https://www.jstor.org/stable/j.ctt12877vs.30
	Brian Kennett. Planning and Managing Scientific Research: A guide for the beginning researcher. ANU Press, 2014. URL: https://www.jstor.org/stable/j.ctt6wp816
ADDITIONAL LITERATURE	
	V. Naumkin Russian Oriental studies. Current research on past & present Asian and African societies. BRILL. 2004
INTERNET RESOURCES	
	<ul style="list-style-type: none">• A single collection of digital educational resources. http://school-collection.edu.ru/catalog/pupil/?subject=21• Ministry of education and science of the Russian Federation. http://mon.gov.ru/dok/akt/8267/• Portal “Information and communication technologies in education”. http://www.ict.edu.ru Russian education. Federal portal. http://www.edu.ru/• Society and social sciences: a selection of materials. http://posysaev1.narod.ru/index.htm• Russian general education portal. http://www.school.edu.ru/default.asp Federal Portal http://www.humanities.edu.ru/• Socionet: informational portal for social sciences http://socionet.ru• Festival of pedagogical ideas “Otkritii urok”. http://festival.1september.ru/articles/subjects/21?page=58

The list of information technologies used in the practice, including a list of software and information help systems (if necessary)

In the process of internship, students can use information technology, including computer simulations, computer aided design and software development tools used in specialized organizations, Internet technologies, etc.

VII. MATERIAL AND TECHNICAL SUPPORT OF INTERNSHIP

The material and technical base necessary for conducting the practice is classrooms or other rooms equipped with a personal computer with access to the Internet information and telecommunication network, and the software necessary to complete the student's individual assignment.

The specified material and technical support must satisfy the current sanitary and fire safety standards, as well as the safety requirements for work.

VIII. SPECIAL CONDITIONS FOR ORGANIZATION OF LEARNING PROCESS FOR STUDENTS WITH SPECIAL NEEDS

If necessary, students with disabilities (at the request of the student) may be offered individual tasks and the following options for the perception of educational information, taking into account their individual psychophysical characteristics, including with the use of e-learning and distance technologies:

1. *for persons with vision disorders:* a printed text in enlarged font; an electronic document; audios (transferring of learning materials into the audio); an individual advising with an assistance of a sign language interpreter; individual assignments and advising.
2. *for persons with hearing disorders:* a printed text; an electronic document; video materials with subtitles; an individual advising with an assistance of a sign language interpreter; individual assignments and advising.
3. *for persons with muscle-skeleton disorders:* a printed text; an electronic document; audios; individual assignments and advising.

National Research University Higher School of Economics – Saint-Petersburg
Saint-Petersburg School of Social Sciences and Area Studies

Master’s Program “Business and Politics in Modern Asia”

REPORT

(type of practice)

The assignment was made by the student of _____group

(Name)

(signature)

Checked by:

(Supervisor from Organization, name, position)

(grade)

(signature)

Stamp

(date)

(HSE Internship Supervisor, name, position)

(grade)

(signature)

(date)

Structure of report

1. Introduction (the goals and objectives of the practice should be given in the section)
2. The content part.
 - 2.1. A brief description of the organization (place of practice) with a description of the scope of activity, organizational structure, economic indicators.
 - 2.2. Description of professional tasks solved by the student in practice (in accordance with the goals and objectives of the practice program and an individual task).
3. Completed individual task.
4. Conclusion (including self-assessment of the formation of competencies).
5. Applications (graphs, charts, tables, algorithms, illustrations, etc.).

National Research University Higher School of Economics – Saint-Petersburg

INDIVIDUAL TASK FOR INTERNSHIP

for a __ year student

(Name)

Programme	«Business and Politics in Modern Asia»
Level	Master
	58.04.01 «Asian and African Studies»
Field of Study	
Faculty	Saint Petersburg School of Social Sciences and Area Studies
Internship Form	Production
Internship Type	Research Internship

	From	__.__.2019
Internship Dates	Till	__.__.2019

Internship Aims¹:

Practicing of main approaches and methods of performing research

Internship Objectives²:

- Formation of professional perspective in the research sphere
 - Development of skills of independent and in-team heuristics and research work
 - Development of ability of making reasonable conclusions based on research
 - Development and training of skills of performing scientific discussion and reasonable argumentation
-

¹ According to the practice's program

² According to the practice's program

- Development of skill of processing and interpreting empiric data using reasonable methods of research analysis
- Mastering management basics, including research organization time-management
- Refinement of skills of presentation of research results, especially in foreign languages and with modern technical devices

Internship Content:

1. Internship Individual Plan preparation
-
2. Internship maintenance in a research or other organization
-
3. Internship Diary preparation
-

Planned Results:

1. The student is able to articulate a research question, search for corresponding methods and literature.
-
2. The student has skills of team and research interactions, is able to suggest means of solving common problems
-
3. The student is able to interact in a professional way according to the cross-culture principles
-
4. The student pays attention to the auditory age specifics and finds proper form for knowledge and information transfer
-

HSE Internship Supervisor:

(position)

(signature)

(Name)

Approved

Supervisor from Organization

(position)

(signature)

(Name)

Task is accepted

____.____.2019

Student

(signature)

(Name)

National Research University Higher School of Economics – Saint Petersburg

INTERNSHIP SCHEDULE

(Student Name)

Field of Study: 58.04.01 «Asian and African Studies»

Master's Programme «Business and Politics in Modern Asia»

_____ year, group _____

Faculty: Saint-Petersburg School of Social Sciences and Area Studies

Internship Type: Research Internship

Internship Dates: from _____ 2022 till _____ 2022

HSE Internship Supervisor:

Liudmila S. Veselova, candidate of historical sciences, associate professor

Organization Name

Internship Supervisor from Organization

(name, position)

№	Dates	Work details
1		1. Organizational Meeting
2		2. Safety training
3		3. Excursion
4		4. Individual Task Completion
5		5. Consultations
6		6. Internship Report Preparation and Submission

	Student	Internship Supervisor	Organization
1. The student got a workplace	Confirmed _____/_____/_____ Signature name	Confirmed _____/_____/_____ Signature name	
2. Internship is held according to the sanitary and occupational safety and health rules	Confirmed _____/_____/_____ Signature name	Confirmed _____/_____/_____ Signature name	
3. Occupational safety, fire safety and internal work rules training passed	Confirmed _____/_____/_____ Signature name	Confirmed _____/_____/_____ Signature name	

Student _____ / _____
signature name

Internship Supervisor from HSE

_____/_____
signature name

Internship Supervisor from Organization

_____/_____
signature name

National Research University Higher School of Economics – Saint-Petersburg
Saint-Petersburg School of Social Sciences and Area Studies

Master’s Program “Business and Politics in Modern Asia”

Diary

(*type of practice*)

_____ group _____ year

(*name*)

Start from _____

End _____

Grade _____

HSE Internship Supervisor: (name, title) _____/signature/

_____ **20** _____

Place of practice _____

Position, name of the Internship Supervisor from Organization _____

ACCOUNTING OF PERFORMED WORK

Dates	Summary of work (to be completed by the student)	Instructions / comments of the Internship Supervisor from Organization	Mark on the performance of work (signature of the Internship Supervisor from Organization)
<i>First date of practice</i>			
<i>Last day of practice</i>			

Student _____ / _____ /
Signature Name

Appendix 5

Sample of feedback

REVIEW of the student's work from the place of practice

Feedback is made to the student at the end of the practice by Internship Supervisor from Organization.

In the review you must specify - the surname, initials of the student, place of practice, time of practice.

The review should reflect:

- professional tasks performed by the student;
- the completeness and quality of the implementation of the program of practice;
- the student's attitude to completing assignments received during the practice period;
- assessment of the formation of planned competencies (descriptors of their formation)
- conclusions about the professional suitability of the student; if necessary, comments on his personal and professional qualities.

The review is signed by Internship Supervisor from Organization and certified by a stamp.

Recommended form when practicing in a specialized organization

Moscow 20__

Confirmation of the passing of the safety induction course

Student of the National Research University Higher School of Economics (*Full name*)

Study on:

____ course of the educational program “Business and Politics of Modern Asia” (direction «African and Asian Studies”),

sent to practice in the *name of the organization*,

has been acquainted with:

- labor protection requirements,
- safety requirements,
- fire safety requirements,
- the rules of the internal labor schedule of the *organization name*.

Internship Supervisor from Organization:

position

_____/_____
signature name

(first date of practice)
date