

HSE University, St. Petersburg

International Centre for Health Economics, Management and Policy (*CHEMP*)

VACANCY: Qualitative Research Manager

The role

CHEMP is currently recruiting for a **Qualitative Research Manager** to bring oversight and management to several strands of qualitative research emerging within the CHEMP themes. We currently have five priority research themes: (i) Health outcome measurement and valuation; (ii) Economics of Health Behaviours; (iii) cardiovascular disease; (iv) mental health and well-being; and (v) Economics of ageing. There are qualitative elements involved across these multidisciplinary themes.

We are looking for a qualitative researcher with the enthusiasm, experience and ability to play a key role in the delivery of our projects and specifically to help take forward existing research programmes by overseeing and supervising the work of junior research fellows and interns as well as by participating directly in the qualitative research process. Using your understanding of the health sector and policy, related literature, and your experience of research methods, you will be responsible for managing projects throughout the process; designing discussion/topic guides, managing the fieldwork and data collection stages, analysis of qualitative data, the writing of articles and dissemination. It is also expected that you will have a role in the career development of junior research fellows and interns.

Working in a new state of the art building in St. Petersburg, you will enjoy developing strong working relationships with members of CHEMP and HSE and putting in place effective strategies for delivering research results. You will be able to work across a range of qualitative methodologies, developing creative and innovative approaches in areas like focus groups, in-depth interviews, content analysis, sampling as well as (potentially) in more contemporary digital or experiment based methods. With your enthusiasm and ability you will be playing a key role in our team, taking forward research initiatives in four areas in particular: (i) Health outcome measurement and valuation; (ii) Smoking; (iii) cardiovascular disease; and (iv) mental health and well-being.

Key Responsibilities

- Oversee the design and implementation of qualitative studies including with regard to securing ethical approval and sampling among hard to reach and potentially vulnerable groups.

- Provide guidance, support and training for junior research fellows and interns undertaking qualitative research.
- Manage and write small research project/funding proposals and contribute to more complex proposals.
- Lead and/or oversee in-depth interviews, discussion/focus groups, workshops, online communities etc.
- Analyse and interpret qualitative data and advise/train on the use of qualitative analysis software
- Write and contribute to presentations and papers that will be published in international journals in the health field.
- Be the key point of contact for qualitative research within CHEMP
- Liaise and network with international partners and with local/national providers and partners.
- Explore and embrace new digital and face to face qualitative research methods and techniques and apply these to projects.

Experience and Skills required

- Fluency in Russian and English
- Experience of conducting and/or managing a range of traditional and innovative qualitative research methodologies.
- A track record in English language publication in high-ranked journals.
- Proven knowledge of the health sector and issues in public health in Russia.
- Analytically minded with close attention to detail.
- A knowledge of a qualitative analysis package would be an advantage.
- Able to work effectively in a team and independently.
- Excellent communication skills including the ability to write and deliver insightful and detailed presentations, reports and journal articles.
- Good networking and negotiation skills.
- Time management skills and able to work across multiple projects, prioritising tasks efficiently.
- Experience of writing proposals and costing projects.
- Proven ability to work well in teams with input from specialists (e.g. evaluation practitioners, economists and those working in other fields)

What we offer

- An excellent working environment within a purpose built development in one of Russia's leading social sciences and humanities institutions.
- A supportive and rewarding work environment with a developing team of junior and senior, Russian and International scholars, working in an important field.
- Opportunities for personal and professional development.
- Autonomy (and responsibility) to grow and develop ideas within the adopted research themes.
- The institutional infrastructure and support of HSE.
- A competitive compensation package and the opportunity to take on the role in a part-time or full-time capacity.

Should you have the skills and experience required for this role please submit your CV and covering letter of motivation explaining your suitability to the CHEMP Manager (Svetlana Sverchkova) at ssverchkova@hse.ru. If successful you will be invited to give a presentation and participate in a panel interview at the earliest opportunity.

Closing date: 30 April 2016