<div align="center">**Course description**

Research Tools in Public Administration</div>

1**. Course name:** Research Tools in Public Administration

ECTS: 3

Quarter/semester: 3;4 / 2

Contact hours: 42

2. **Authors of the course:**

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Anna Sanina, Associate Professor of Public Administration, Candidate of Sciences in Sociology

3. **Outline**

This course is intended for undergraduate students of the Public Administration Department planning to conduct an independent research. It illuminates how scientific and applied research is created, and introduces quantitative and qualitative methods used in research in public administration. The course describes the research design process and emphasizes practical application of the research methods in public administration. A variety of examples is provided to help in gaining better understanding of the research methods and to provide students with the skills of data management, the evaluation of public programs and reform projects. The course challenges students to develop critical thinking and better understanding of the data, so that they be able to make better decisions in their future workplace.

Upon completion of this course students will be able to (1) understand the basic principles and methods of the applied research in public administration; (2) know a variety of research methods, including statistical analysis, survey, interview, case studies, and the use of documentary sources; critically evaluate own research and propose possible directions for further study; (3) develop the research proposal for qualification projects in public administration that is theoretically and methodologically informed.

4. **Structure and content**

№	Theme	Contact Hours		Self-study
		Lectures	Seminars	
1	Research in Public Administration	4	2	7
2	Research Design and Methodology	4	4	7
3	Data Management	2	2	7
4	Statistical Analysis	2	2	7
5	Document Analysis	4	2	7
6	Survey	2	2	7
7	Case Study and Action Research Approaches	2	2	7
8	Concluding Workshop	-	6	17
	TOTAL	**20**	**22**	**66**

5. **Prerequisites:** students should have fluent English and be acquainted with conceptual and terminological features of the main frameworks in public administration.

6. **Assessment:** team project including the production of a report and group presentation (50%); written examination (50%): 2 hour exam.